

# Adelante Charter School

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## Board of Directors Regular Meeting Minutes October 2, 2023

### Board of Directors Present

Brianna Aguilar, President (08/2026)  
Amanda Lopez-Solis, Vice-president (03/2024)  
Jack Rivas, Treasurer (07/2026)  
Sheila Cullen, Secretary (07/2024)  
Andy Gil (05/2025)  
Mirian Gutierrez (09/2025)

### Others

Javier Bolívar, Executive Director  
Roger Castillo: Charter Impact  
  
Open Session (5:30pm)  
Closed Session (7:20pm)  
**ROOM 105, Adelante Charter School**

1. Call to Order, attendance / (5:39 pm)
  - a. Non-board members present: Javier Bolivar, Holly Gil, Sandra Limon, William Banning (SBUSD Board Member liason)
2. Read Mission Statement: read in both languages
3. Consent agenda:
  - a. Approve minutes for 2023-09-11
    - i. Andy Gil made a motion to approve; seconded by Sheila Cullen; minutes approved 5-0 with one absention from Amanda Lopez-Solis.
4. Review agenda: No modifications in order.
5. Public Comment
  - a. Sandra Limon expressed that a total of 63 hours were worked as a volunteer and she would like for the board to consider compensating parents/adults who helped on the trip.
6. Board Members' Comments
  - a. Amanda Lopez-Solis thanked Director for a job well done and making families and kids feel comfortable on CIMI.
7. Reports & Updates
  - a. Celebration of Teaching: Maestra Lemus reviewed the learning highlights in each grade and specialist area.
  - b. PTSO (Keila Gonzalez)
    - i. Día de los Muertos Adelante Event-Nov. 5, 2023
      1. Stage-ready, performance-ready, and working on layout. The event will be held at the Adelante Campus
      2. T-shirt contest: winners will be announced tomorrow (October 3, 2023)

3. There will be a Catrin/Catrina competition at the event. Those who come to the event dressed as a Catrin or Catrina to the event will be able to participate. Judges for the competition will be the East Side neighborhood council.
4. Shifts are Available for Board Members to help day of the event.
  - ii. Brianna Aguilar will organize an informational meeting for PTSO and EBAC regarding school finance and budget.
- c. Committee Reports (food, finance, academic, family relations, equity)
  - i. Academic Committee: Plans for Strategic Planning Retreat at the beginning of the year.
  - ii. The finance committee will meet next month.
- d. Finance Report (Roger Castillo)
  - i. August 2023 Updates: Showed higher than forecasted revenues as well as expenses.
  - ii. For the academic year 2023-2024 most likely we will be in a small deficit.
  - iii. Cash Balance: 3.3 million above the 15% reserve goal.
- e. ED-Principal's Report
  - i. Reviewed ELPAC and ELD trainings; new math curriculum
  - ii. Parent night on Oct. 11, 2023, to show parents how to read ELPAC scores. (Mirian Gutierrez offered to support)
  - iii. Brianna Aguilar: suggests recognizing the families and students who get reclassified in a celebration this academic year.
- f. Special Education Director Update
  - i. 160 students' vision was screened by the Lions Club; students who were flagged with vision problems have been sent referrals for eye exams.
  - ii. Speech/Occupational Therapy update:
    1. If families would like extra support there are other resources in town. One is the Alpha Resource Center.
8. Board business (6:30)
  - a. Discuss Universal Pre-K: No Update.
9. Action Items (6:45)
  - a. Approve an increase in the portion of health insurance paid by Adelante for employees
    - i. Insurance costs have increased; SBUSD is subsidizing more. Last academic year the board approved a monthly \$50 increase to staff insurance and Adelante was above what SBUSD was subsidizing but now that the district increased, we

are below. Therefore, an increase is being requested so Adelante matches what SBUSD is offering.

- ii. Norma Quezada estimated the impact on the budget would be \$9,000.
- iii. Brianna Aguilar made a motion to approve the increase in Adelante's portion to match SBUSD and retroactively. Jack Rivas seconded; motion passed 5-0.

10. Next meeting dates: November 14, December 4, as well as second December meeting.

11. CLOSED SESSION (7:15)

- a. Section 54954.5: Public Employee Appointment: Approve change in job title for Norma Quezada

12. Report Out on Closed Session Action

- a. Amanda Lopez-Solis made a motion to approve the new title to Sr. Business and Personnel Services including a raise of \$3.00 from \$42.00 to \$45.00 hourly; seconded by Sheila Cullen; approved unanimously 5-0.

13. Adjourn (7:30 pm)

Minutes approved: 2023-11-27