

Adelante Charter School

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Board of Directors Regular Meeting Minutes April 10, 2023

Board of Directors Present

Brianna Aguilar, President(08/2023)
Amanda Lopez-Solis, Vice- president (03/2024)
Sheila Cullen, Secretary (07/2024)
René García Hernández (12/2025)
Andy Gil (05/2025)
Jennifer Navarro (08/2025)
Mirian Gutierrez (09/2025)

Board Members via Zoom

Inés Casillas (11/2023)
Jack Rivas, Treasurer (07/2023)

Others

Javier Bolívar, Executive Director
Roger Castillo: Charter Impact (via zoom)

1. Call to Order, attendance: 5:38pm. Simultaneous interpretation was provided.
2. Read Mission Statement: Read in both languages.
3. Consent agenda:
 - a. Approve minutes 2023-02-06 y 2023-03-06:
 - i. Correction on 2023-03-06: Kinder teachers will present in the California Reading Association.
 - ii. Andy Gil made a motion to approve minutes with correction; Mirian Gutierrez seconded; approved unanimously 8-0.
4. Review agenda: move action items to after reports.
5. Public Comment: none.
6. Board Members' Comments:
 - a. Inés Casillas inquired about body and sexual health instruction in the older grades. Director reported that they are seeking the appropriate agency/curriculum. It will take place this year as it did last year. Discussion followed.
7. Reports & Updates : (5:50)
 - a. Celebration of Teaching: Maestra Ramos reviewed the learning highlights in each grade and specialist area.
 - i. Jennifer Navarro asked about colonization in curriculum; Holly Gil responded that we do our own curriculum and include issues related to colonization.
 - ii. Jennifer Navarro asked how we support students when there are shootings at schools. Maestra Ramos responded that we do lockdown drills and leave space for questions. Holly Gil said this is differentiated for different age levels. Director attended a seminar with our counselor on the subject of active shooters.
 - b. PTSO: no representative present.

- c. Committee Reports (food, finance, academic, family relations, equity): no reports.
- d. Finance Report (Roger Castillo):
 - i. Roger Castillo presented February financials. Overall our revenues decreased but expenses decreased even more than projected, so we remain in a healthy financial position.
- e. ED-Principal's Report
 - i. Enrollment is at 298 with a new 6th grade student, just moved from Oaxaca.
 - ii. Lost two K and one 1st grader. One moving, one English-only family who felt their child was not succeeding.
 - iii. Reading assessments were done.
 - iv. Dr. Jimenez from Cal State Channel Islands came and will come again next week coaching teachers how to teach Spanish standards.
 - v. 5th grade parents met with teachers about CIMI.
 - vi. Café con el Director will be 5:30pm session this month; next year morning and evening sessions will alternate.
 - vii. LCAP working group has been formed, including some teachers.
 - viii. ELOP funds will be used to make a permanent shade structure.
 - ix. Holly Gil reviewed the survey data:
 - 1. Families are overwhelmingly happy with the school, director, curriculum, office personnel, etc.
 - 2. We had a total of 108 families respond.
 - x. Holly Gil reviewed student outcome data: STAR in English and Spanish and math assesment as well.
 - 1. Spanish reading results show second grade doing better than last year.
 - 2. EDL is a local assessment where student reads and then answers questions about comprehension. Our EDL scores are higher than STAR, perhaps because students are able to read but application of reading as measured by STAR is more challenging.
 - 3. Spanish math results were very positive, especially for 4th and 5th grades that showed zero students at bottom level.
 - 4. Our attendance is concerning: overall it has dropped to ADA 92.26%
 - 5. Change from 2019 shows improvement in ELA and decline in math across the board.
 - 6. We continue to have missing ELPAC data.
- f. SPED Director Report

- i. Luis Correa deferred to action items 9e and 9f.
- 8. Board business (6:30)
 - a. Discuss Universal Pre-K: tabled.
 - b. Discuss board leadership succession: tabled.
 - c. Discuss Executive Director Evaluation: tabled.
 - d. Discuss update to the Board of Directors' Manual: tabled.
 - e. Form 700 [Véalo aquí/ See it here](#): tabled.
- 9. Action Items (6:45)
 - a. Approve the Executive Director Evaluation Process & Surveys:
 - i. ED evaluation was sent out for families with family survey. Survey will go out this week to staff; we will do ours in board meeting in closed session in May. Formal ED review will be provided in June.
 - ii. ED requests that it be earlier next year, such as in February.
 - iii. Amanda Lopez-Solis moved to approve process with current time frame and move it up to February next year; Jack Rivas seconded; unanimously approved 8-0.
 - b. Approve new position for full-time SLP
 - i. Sheila Cullen and Director reviewed the potential position.
 - ii. Amanda Lopez-Solis made a motion to approve the position as described; Mirian Gutierrez seconded; unanimously approved 8-0.
 - c. Approve 2nd Interim Financial Report
 - i. Data was discussed last meeting.
 - ii. July through January data is compiled into slightly different format to make the second interim report, which must be submitted to our authorizer.
 - iii. Jack Rivas made a motion to approve the report; Jennifer Navarro seconded; unanimously approved 8-0.
 - d. Approve Audit Firm Selection Eide Bailly LLP:
 - i. Sheila Cullen made a motion to approve the selection; Amanda Lopez-Solis seconded; unanimously approved 8-0.
 - e. Approve 1:1 aide for kindergarten student:
 - i. Amanda Lopez Solis made a motion to approve the position; Mirian Gutierrez seconded; unanimously approved 8-0.
 - f. Approve contract for OT special education services:
 - i. Amanda Lopez-Solis made a motion to approve the contract; Sheila Cullen seconded; unanimously approved 8-0.

- g. Review and approve mural plan:
 - i. Carolina Alcaraz reviewed the plan for a mural. The mural will reflect the values of Cesar Chavez, 4 pieces attached to the fence.
 - ii. Jennifer Navarro made a motion to approve the mural and budget; Andy Gil seconded; unanimously approved 8-0.
- h. Approve Summer School Plan using ELOP funds
 - i. Summer program will be here on campus partnering with YMCA
 - ii. René García Hernández made a motion to approve the summer school plan; Andy Gil seconded; unanimously approved 8-0.
- i. Approve personnel for Summer School program: Site Coordinator, Class Leaders (6), and Custodian
 - i. Amanda Lopez-Solis made a motion to approve summer school personnel; Andy Gil seconded; unanimously approved 8-0.

10. SESIÓN CERRADA/CLOSED SESSION (7:15)

- a. Section 54957: Public employee performance evaluation: Custodial staff
- b. Section 54957: Public employee maternity leave: Maestra/Classroom Teacher
- c. Section 54954.5: Public employee release
 - i. Accept resignation of Speech Therapist
- d. Section 54954.5: Public employee release
 - i. Accept resignation of Classroom Teacher

11. Closed Session Report

- a. No action taken.
- b. Jennifer Navarro made a motion to approve maternity leave; Sheila Cullen seconded; unanimously approved 8-0.
- c. Sheila Cullen made a motion to approve resignation of speech therapist; Jennifer Navarro seconded; unanimously approved 8-0.
- d. Jennifer Navarro made a motion to accept resignation of classroom teacher pending receipt of resignation letter; Amanda Lopez-Solis seconded; unanimously approved 8-0.

12. Next meeting date & agenda items: May 1st.

13. Adjourn (7:50pm)

Approved: 2023-05-01