

# Adelante Charter School

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## Board of Directors Regular Meeting Minutes February 6, 2023

### **Board of Directors Present**

Brianna Aguilar, President(08/2023)  
Sheila Cullen, Secretary (07/2024)  
Inés Casillas (11/2023)  
Andy Gil (05/2025)  
Jennifer Navarro (08/2025)  
Mirian Gutierrez (09/2025)

### **Otros/ Others**

Javier Bolívar, Executive Director  
Roger Castillo: Charter Impact

Sesión Abierta/ Open Session (5:30pm)  
Sesión Cerrada/ Closed Session (7:20pm)

1. Call to Order, attendance (5:36pm)
2. Read Mission Statement: Read in both languages.
3. Consent agenda:
  - a. Approve minutes 2023-01-09 and 2023-01-30
  - b. Andy Gil made a motion to approve minutes; seconded by Mirian Gutierrez; unanimously approved 5-0.
4. Review agenda: no changes in order. Remove action item #9b.
5. Public Comment: none.
6. Board Members' Comments: none.
7. Reports & Updates : (5:50)
  - a. Celebration of Teaching: Maestra Lemus reviewed the learning highlights of every grade and specialist area.
  - b. PTSO: Keila Gonzalez reported that PTSO funded some materials (headphones); will partially fund a shed for Coach Sandoval.
  - c. Committee Reports (food, finance, academic, family relations, equity): none.
  - d. Finance Report (Roger Castillo):
    - i. Roger Castillo presented December 2022 financials (see report provided)
    - ii. Revenue and expense actuals similar to projected.
    - iii. Expenses increased due to stipend for teachers, resulting in lower than projected year-end fund balance surplus.
    - iv. Overall, financial picture remains healthy.
  - e. ED-Principal's Report:
    - i. We are preparing for testing season, starting today with ELPAC; followed by CAASSP later in spring.

- ii. Last year Director was able to modify the way Spanish reading was taught in kindergarten; our first graders are doing much better in reading than previously.
      - iii. Holly Gil presented data on Spanish reading outcomes, measured in January: students “at or above target” jumped from 37% in 2019 to 76% in 2023; second grade jumped from 17% “at or above target” in 2022 to 49% in 2023.
      - iv. We have also benefitted a lot from our reading intervention program; after 6 weeks, a total of 14 students have already been exited.
    - f. SPED Director Report: Luis Correa outlined teachers’ recent professional development, as well as parent workshops.
- 8. Board business (6:30)
  - a. Discuss Universal Pre-K: tabled.
- 9. Action Items (6:45)
  - a. Approve a one-time stipend of \$2500 for two roving substitute teachers
    - i. Sheila Cullen made a motion to approve the stipend for two roving substitute teachers; Andy Gil seconded; approved unanimously 5-0.
  - b. Approve expansion of lottery geographical preference area to include Cleveland School attendance area: tabled.
  - c. Approve the nomination process and guidelines for an Emeritus Board Member role description: tabled.
  - d. Approve the Parent Handbook: tabled.
  - e. Approve the Independent Study Policy:
    - i. Policy has been submitted for final legal review; no changes are expected.
    - ii. Sheila Cullen made a motion to approve the Independent Study Policy pending favorable legal review; Ines Casillas seconded; unanimously approved 5-0.
- 10. CLOSED SESSION (6:55pm)
  - a. Section 54954.5: Public employee appointment
    - i. Approve offer of employment for the position of Personnel and Business Services Technician
- 11. Report out on Closed Session: Board unanimously approved offer of employment to Norma Quezada for the position of Personnel and Business Services Technician.
- 12. Next meeting date & agenda items
  - a. March 6th, April 10th, May 1st
- 13. Adjourn (7:03pm)

Approved: 2023-04-10