

Adelante Charter School

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Board of Directors Regular Meeting Minutes October 3, 2022

Board of Directors Present

Brianna Aguilar, President (08/2023)
Jack Rivas, Treasurer (07/2023)
Sheila Cullen, Secretary (07/2024)
Annette Cordero (08/2022)
Inés Casillas (11/2022)
Andy Gil (05/2025)
Jennifer Navarro (08/2025)
Mirian Gutierrez (09/2025)

Others/Otros

Javier Bolívar, Executive Director
Roger Castillo: Charter Impact

Open Session/Sesión Abierta (5:30pm)
Closed Session/Sesión Cerrada (7:45pm)

1. Call to Order, attendance (5:38pm)
2. Read Mission Statement: Read in both languages
3. Consent agenda:
 - a. Approve minutes 2022-09-12: minutes approved with no corrections.
4. Review agenda: no discussion on 8^a.
5. Public Comment: none
6. Board Members' Comments
 - a. Inés Casillas thanked parents for doing traffic control.
7. Reports & Updates
 - a. Celebration of Teaching: Maestra Lemus reviewed the learning highlights of every grade and specialist area.
 - b. PTSO: Keila Gonzalez reported that they are preparing for DDLM (Nov 6th, 11am-4pm) with a great stage and lots of food trucks, activities, the raffle; tee shirts are ready on Friday.
 - c. Committee Reports (food, finance, academic, family relations, equity)
 - i. Finance committee met today and will be making recommendations.
 - ii. No other committee reports.
 - d. Finance Report (Roger Castillo)
 - i. Roger Castillo presented July and August financials.
 - ii. COLA is currently forecast at 12.84% for LCFF; this is creating a better than budgeted surplus in revenue by \$168K.
 - iii. Expenses have increased more than budget by \$30K.
 - iv. Discussion followed.

- e. ED-Principal's Report
 - i. The ELD specialist will be assisting us again this year.
 - ii. We will bring a professor from Cal State Channel Islands for a special training for teachers in Spanish language teaching.
 - iii. We need to improve with tardies in the mornings.
 - f. SPED Director Report
 - i. Luis Correa presented highlights of workshops available for parents as well as professional development for teachers.
 - ii. SPED students will be receiving vision and hearing screenings 11/14.
8. Board business (6:10)
- a. Discuss Universal Pre-K: tabled.
 - b. Discuss how we are supporting our students both in and out of special education
 - i. Director explained that we have intervention teachers for students who are struggling; students in SPED get support throughout the day.
 - c. Discuss possibilities to reduce health insurance costs for our employees
 - i. Brianna Aguilar reviewed the finance committee's findings on various options for increasing the school's contributions to employee benefits.
 - ii. Approval of increase in contribution to employee health benefits
 - 1. Annette Cordero made a motion that ACS pay an additional \$50 to all employees' benefit packages, and that it be implemented in the most beneficial way for our employees; Jack Rivas seconded; unanimously approved 7-0.
 - d. Discuss Brown Act Training:
 - i. Brianna Aguilar recommends a special meeting to review Brown Act with our attorney. Scheduling poll will be sent out.
 - e. Board Retreat:
 - i. Brianna Aguilar proposes a retreat and will send a scheduling poll.
9. Action Items: (6:30)
- a. Approve Title I Parent-Family Engagement Policy:
 - i. The revised Parent and Family Engagement Policy was reviewed.
 - ii. It was requested that more specifics be offered regarding which engagement opportunities might include childcare.
 - iii. Annette Cordero moved to approve the Title I, Part A Local Education/Parent and Family Engagement Policy; Jack Rivas seconded; approved unanimously 7-0.

- b. Approve expansion of lottery geographical preference area to include Cleveland School attendance area
 - i. Annette Cordero suggested that we inspect the Cleveland School attendance area map.
 - ii. Vote tabled until we have further information.
- c. Jennifer Navarro left the meeting.
- d. Discuss/approve attendance policy:
 - i. No approval necessary. We are experiencing lower attendance (93%) and higher tardy rates than we should. Director is working with Mra. Servin to address this issue directly with families.
- e. Approve School Psychologist-SPED Director job description
 - i. Sheila Cullen made a motion to approve the School Psychologist-SPED Director JD; Annette Cordero seconded; approved unanimously 6-0.
- f. Approve the 2022-2023 ELD Consulting Agreement with Charice Guerra, not to exceed \$16,500K
 - i. Director reviewed the benefits and role of the ELD consultant, which should not go beyond this year.
 - ii. Annette Cordero made a motion to approve the Consulting Agreement with Charice Guerr; Mirian Gutierrez seconded; approved unanimously 6-0.
- g. Approve fundraising policy:
 - i. Annette Cordero made a motion to approve the fundraising policy; Jack Rivas seconded; approved unanimously 6-0.
- h. Approve one-time stipend for classified employees
 - i. Brianna Aguilar reviewed district's stipend offer. Total impact would be \$9,750.
 - ii. Mirian Gutierrez made a motion to approve the one-time stipend for classified employees; Jack Rivas seconded; approved unanimously 6-0.
- i. Annette Cordero left the meeting.
- j. Approve Update of LCAP Federal Addendum:
 - i. Holly Gil reviewed the addendum.
 - ii. Sheila Cullen made a motion to approve the Update of the LCAP Federal Addendum; Andy Gil seconded; approved unanimously 6-0.
- k. Re-elect Annette Cordero as board member
 - i. Discussion of Founding Board Member role

- ii. Annette Cordero reflected upon her service as founding and long-time board member; would like to maintain her affiliation with the school, in an emeritus or founding role.
- iii. Brianna Aguilar will return on next meeting with a description.

10. Next meeting date & agenda items

- a. November 7th, December 5th.
- b. Emeritus Founding role description; Cleveland attendance area.

11. CLOSED SESSION

- a. Section 54954.5: Public Employee Appointment of two noon duty aides and Personnel and Business Services Officer

12. Report out closed session: 7:46pm.

- a. Two noon duty aides:
 - i. Jack Rivas made a motion to hire two noon duty aides; Mirian Gutierrez seconded; approved unanimously 6-0.
- b. Personnel and Business Services
 - i. Angel Álvarez was interviewed and proposed to be offered the job.
 - ii. Sheila Cullen made a motion to hire Angel Álvarez for the Personnel and Business Services Officer; Jack Rivas seconded; approved unanimously 6-0.

13. Adjourn: 7:48pm.

Minutes approved: 2022-11-07