

**Adelante Safe In-Person Instruction
COVID-19 Safety Plan
2021-2022**



For questions or comments regarding this plan, please contact Javier Bolivar, Executive Director/Principal at jbolivar@sbunified.org. (805)966-7392

Introduction and Intent:

The COVID-19 Pandemic has changed the way we currently live our lives and the way we interact with one another. The school environment has been impacted since March of 2020 and will continue to be impacted. During the 2021-2022 school year and beyond, we will continue to take all reasonable steps to protect the health of our students and staff.

The purpose of this Safe In-Person Instruction Plan is to provide for an in-person educational program for all students in a safe environment. Adelante Charter School is committed to balancing the health of our students, staff, and families while at the same time continuing to provide an outstanding bilingual education to all our students. Our goal is to maximize instructional time by reducing the amount of time students and staff need to quarantine and preventing class and school closures, while also supporting the social and emotional needs of our students and staff as we focus on the whole individual.

This Covid-19 Safety Plan is designed to control exposures to the SARS-CoV-2 virus that may occur in our school. This plan is based on information gathered from the California Department of Public Health (CDPH) ([CDPH K-12 Schools Guidelines](#)), the Center for Disease Control (CDC), and the Santa Barbara County Public Health Department (SBCPHD). Given the continually evolving situation with Covid-19, we can expect public health guidance will be updated throughout the school year. Adelante will update its practice to align with this guidance while protecting the health and safety of our students and staff.

PLANNING ASSUMPTIONS

In the case of the COVID-19 pandemic, the situation continues to be monitored on a daily basis and therefore, this plan will change as new information and new guidelines become available. This plan is based on the following assumptions:

1. COVID-19 is and will continue to be a public health threat for the foreseeable future;
2. Santa Barbara County Public Health Department (“SBCPHD”) and the Governor through reentry guidance will guide schools based on State guidelines and local conditions related to the virus;
3. SBCPHD will provide guidance and most current information. Adelante Charter will follow the most recent guidance as provided by SBCPHD and CDPH;
4. SBCPHD will inform districts and schools on the measures a school /district must take in order to reopen the campus to students;
6. Adelante will focus on providing a welcoming and supportive environment to students and staff through a rigorous in-person educational program
7. Adelante recognizes that the pandemic is ongoing and individual staff members, students, entire class, and/or entire school may be required to quarantine in the event of an outbreak of COVID-19. Decisions of this magnitude will be directed by SBCPHD;
8. Adelante will be providing in-person instruction: SBCPHD and the CDPH may instruct the school to close or class(es) based on the number of Covid-19 cases at the time.
9. Per CDPH, fully vaccinated includes a booster vaccine only for those 18 and over. Per the CDC, vaccinations are considered effective 14 days after the second dose (or first dose if J&J). All staff are required to be fully vaccinated.

COVID-19 SAFETY PROTOCOLS

Current Guidance for Face Coverings

- Until noted differently by CDPH, all staff and students in California must wear face coverings when they are indoors in any school facilities and students are on campus regardless of vaccination status unless they have a medical exemption.
- When students are present, all staff must wear face coverings at all times while inside any school building unless they are alone in the room.
- Students must wear a mask while waiting to enter the school campus (to ensure students have a mask)
- Face coverings are required when working in any space (indoors or outdoors) where food is prepared or packaged for sale or distribution to others.
- Face coverings will be provided to each student who does not bring his/her own face mask on a daily basis.
- Face coverings are not required outdoors, only recommended. If the school experiences a rapid rise in cases it may be necessary to require masking outdoors as well.
- Face coverings are required on field trips.

Responses for failing to wear a face covering include:

- Providing disposable face covering
- Exclusion from campus

Exempt from wearing a face coverings include:

- Persons with a medical condition, mental health condition, or disability that prevents wearing a face mask. A doctor's note must be turned in to the school office.
- Persons who are hearing impaired, where the ability to see the mouth is essential for communication.
- Staff members and students who have an exemption for face coverings will wear a face shield with a cloth drape as an alternative.

Health Screenings for Students and Staff

Daily screening of all students for COVID-19 symptoms including:

- Daily questionnaire and reporting by parents using Parent Square to identify if students have been exhibiting COVID-19 related symptoms or have been in recent contact with anyone with COVID-19 and keep the students at home if they have any symptoms consistent with COVID-19. Students should also stay at home if anyone in the household has COVID or COVID-like symptoms and has not yet been tested.
- Use of touchless thermometers to take temperature.

Students who have a temperature of $>100.4^{\circ}$ F or demonstrate symptoms will be isolated outdoors until they can be picked up by a family member.

COVID-19 symptoms include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing

Fatigue
Muscle or body aches
Headache
New loss of taste or smell
Sore throat
Congestion or runny nose
Nausea or vomiting
Diarrhea

- Staff will monitor students each day for COVID-19 symptoms. Students with symptoms will be seen in the office, tested for COVID with parent consent and may be sent home.

Staff Health and Safety Measures for In-Person Instruction

- All staff complete daily screening questionnaire using Parent Square and stay home if they have symptoms consistent with COVID-19. Staff members who have a temperature of $>100.4^{\circ}$ F or demonstrate symptoms will leave campus to return home.
- Fully vaccinated employees without symptoms do not need to be tested or quarantined after close contact with COVID-19 cases unless they have symptoms. However, employees, regardless of vaccination status, can opt into testing via PCR testing with Aptitude Testing or individual antigen testing if they have been exposed to COVID-19 while at work.
- All teachers will have an emergency substitute plan, daily schedule, and weekly schedule on file in the school office or a designated location in the classroom.

Classroom protocols for in-person instruction

Adelante Charter School has provided increased handwashing stations at key locations on campus. Additionally, hand sanitizer dispensers are found in every classroom and office space.

Frequent hand sanitation focusing on COVID-19 prevention measures:

- After using restroom
 - Before and after eating
 - When entering a classroom or office after recess
 - After taking off or putting on their cloth face covering
 - After prolonged exposure to high touch areas
-
- Minimize the mixing of students from other classes inside for long periods of time (15 minutes or more) to the extent practicable. This will help with contact tracing and reduce the number of students needing to potentially quarantine.
 - Students should bring their own water bottles to school (or use those provided at the beginning of the year), use tissues to wipe noses, cough or sneeze, and keep hands off their faces and face coverings.
 - Use outdoor space for instruction when practical.
 - All classrooms will be cleaned daily.
 - The classrooms and buildings will be disinfected only when someone has COVID-19 and used the facility. Disinfecting a classroom or building includes desks, tables, chairs, door handles, light switches.

- Teachers should keep each child's belongings separated as practicable.
- Doors and windows should be kept open to the extent possible
- Fans should be placed in windows facing out to draw out air and aid in ventilation.
- Staff will informally monitor students throughout the day for signs of illness.

Cleaning and Disinfection

Cleaning and Operations:

Custodial staff will be provided with the training, equipment and PPE for cleaning and disinfecting when an individual with Covid-19 uses a facility, including:

- Custodial staff will clean classrooms daily as it was done pre-pandemic.
- Staff will clean frequently touched surfaces at school daily.
- Staff will disinfect classrooms and other facilities when someone who had Covid-19 used those specific facilities.
- Support healthy hygiene by providing adequate supplies: Soap, hand sanitizer, paper towels, tissues, disinfectant wipes, and cloth face coverings as practicable.

Cleaning Contaminated Area

When cleaning area contaminated by someone who is believed to be ill or may potentially be carrying COVID-19 virus, protocols to be followed include:

- Isolate area occupied by individual in question.
- If and when possible, open the doors and windows to increase circulation.
- Wait 24 hours before you clean or disinfect if possible and practicable.
- Clean all areas used by the person in question such as classrooms, offices, bathrooms, computers, etc.
Wear gloves, mask, and goggles while cleaning.
 - Re-open area once properly disinfected. Resume routine cleaning and disinfecting.

Investigating and Responding to COVID-19 Cases

Suspected Case Response

- Trained staff will utilize the identified isolation room or area to separate anyone who exhibits COVID-19 symptoms.
- Any students or staff exhibiting symptoms will immediately be required to wear a face covering and wait in an isolation area until they can be transported home or to a healthcare facility, as soon as practicable.
- For serious illness, call 9-1-1 without delay.

Confirmed COVID-19 Case(s) Response

Per AB 86 (2021) and California Code Title 17, section 2500, schools are required to report COVID-19 cases to the local public health department. School staff will notify the Santa Barbara County Public Health Department using their reporting tools and following the timelines provided in the most current guidance. If a student or staff member comes in close contact with a positive case or tests positive for COVID-19, Adelante will follow the guidelines established by the Santa Barbara County Department of Public Health as outlined below:

Quarantine and Isolation

Quarantine is a strategy used to prevent transmission of COVID-19 by keeping people who have been in close contact with someone with COVID-19 apart from others. Quarantine if you have been in close contact with someone who has COVID-19 unless you have been fully vaccinated or you had confirmed COVID-19 within the last 90 days.

Isolation is used to separate people with confirmed or suspected COVID-19 from those without COVID-19. People who are in isolation should stay home until it's safe for them to be around others. At home, anyone sick or infected should separate from others, or wear a well-fitting mask when they need to be around others. People in isolation should stay in a specific "sick room" or area and use a separate bathroom if available. Everyone who has presumed or confirmed COVID-19 should stay home and isolate from other people for at least 5 full days (day 0 is the first day of symptoms or the date of the day of the positive viral test for asymptomatic persons). They should wear a mask when around others at home and in public for an additional 5 days. People who are confirmed to have COVID-19 or are showing symptoms of COVID-19 need to isolate regardless of their vaccination status.

COVID-19 Protocols for TK-12 School Settings in Santa Barbara County:

***Revisions made to both student and employee sections on 1/13/2022 at 4:00 pm in coordination with Santa Barbara County Public Health School Team**

STUDENTS

- When a **student has a confirmed case** of COVID-19 (regardless of vaccination status), they may:
 - Return to school on **Day 11 and** are fever-free for 24 hours with no fever-reducing medication **and** symptoms have improved **OR**
 - Return to school as early as **Day 6** with a negative test (on or after day 5; antigen test preferred) **and** are fever-free for 24 hours with no fever-reducing medication **and** symptoms have improved

Individual Contact Tracing - Quarantine

Schools now have the option of either continuing with individual contact tracing or following a group contact tracing approach.

- When an **unvaccinated student has had close contact*** inside of school with a person with a confirmed case of COVID-19 and **both individuals were masked** at the time of the close contact:
 - **Standard quarantine** at home and return to school as early as **Day 11** if symptoms are improving **OR**
 - **Modified quarantine** at school (excluded from sports, extracurricular activities and school activities) **and** are symptom-free **and** test twice weekly (recommend immediate and again between days 5-7). Modified quarantine may end as early as **Day 8** with negative test (on or after day 5) **OR**

- **Shortened quarantine** at home and return to school as early as **Day 8** with a negative test (on or after day 5) **and** are symptom-free
- When an **unvaccinated student has had close contact* inside of school** with a person with a confirmed case of COVID-19 and **both parties were unmasked** at the time of the close contact:
 - **Standard quarantine** at home and return to school as early as **Day 11** if symptoms are improving **OR**
 - **Shortened quarantine** at home and return to school as early as **Day 8** with a negative test (on or after day 5) **and** are symptom-free
- When an **unvaccinated student has had close contact outside of school** with a person with a confirmed case of COVID-19, they may:
 - Return to school on **Day 11** if symptom-free **OR**
 - Return to school on **Day 8** if they test negative (on or after day 5) **and** are symptom-free
 - For 14 days, wear mask, continue self monitoring, handwash, and avoid crowds
- When a **vaccinated** student has had close contact inside or outside of school** with a person with a confirmed case of COVID-19:
 - Return to school provided there are no symptoms
 - Recommend to test between days 5-7 from close contact (antigen preferred), monitor symptoms; SBCPHD recommends testing days 3-5 from close contact
 - For 14 days, wear mask, continue self monitoring, handwash, and avoid crowds
- When a **student previously infected with COVID-19 within the last 90 days has had close contact inside or outside of school** with a person with a confirmed case of COVID-19:
 - Return to school provided there are no symptoms: **OR**
 - If symptoms develop, they should test and remain home

Group Contact Tracing - Quarantine

Schools now have the option of either continuing with individual contact tracing or following a group contact tracing approach.

- Groups of students with close contact, regardless of COVID-19 vaccination status or prior infection, test within **3-5** days after last exposure.
 - In the event of wide-scale and/or repeated exposures, (e.g., grade-wide or campus-wide) weekly testing may be considered.
 - Any FDA-approved antigen, PCR, or pooled PCR test is acceptable. For individuals who have been recently infected (within the past 90 days), antigen testing is strongly recommended.
- Groups of students with close contact who participate in testing may continue to take part in all aspects of K-12 schooling, including sports and extracurricular activities, unless they develop symptoms or test positive for COVID-19. Test and report positive test results to the school.

- Students who develop symptoms should be removed from school and follow guidance.
- Students who receive a positive test result should isolate.

SCHOOL EMPLOYEES

- **Employees who test positive for COVID-19, regardless of vaccination status, previous infection, or lack of symptoms**
 - **Must isolate at home for at least 5 days** from the onset of symptoms or the test date if asymptomatic ([confirmed with CDPH we may still use onset of symptoms for timeline](#))
 - May be released from isolation as early as Day 6 **IF**:
 - they have a negative test (antigen preferred) on Day 5 or later of isolation **AND**
 - symptoms are not present or are resolving **AND**
 - fever, if any, has resolved **AND**
 - wear a face covering around others for 10 days from the date of positive test, especially indoors.
 - If the employee chooses not to test, they must remain isolated at home for the remainder of the 10-day isolation period.
- **Employees who have had close contact and are fully vaccinated* AND have a booster vaccination OR are not yet [eligible for a booster](#) vaccination** (*14 days after the second dose of Pfizer or Moderna or the single dose of J & J).
 - If asymptomatic, they are [not required to quarantine at home](#), however they must:
 - have a negative test (antigen preferred) on Day 5 **AND**
 - remain symptom free **AND**
 - wear a face covering around others for 10 days from the date of close contact, especially indoors.
 - For employees who have recovered from a case of COVID-19 in the past 90 days, an antigen test is preferred.
 - If the employee chooses not to test, they may only remain at work if they:
 - wear a face covering **AND**
 - maintain 6 feet of distance for 14 days following the close contact.
 - If they are unable to physically distance, they must quarantine at home for the remainder of the 10-day quarantine period.
- **Employees who have had close contact and are fully vaccinated AND [eligible for a booster](#) BUT have not yet had a booster vaccination**
 - If asymptomatic, they are [not required to quarantine at home](#), however they must:
 - have a negative test on Day 3-5 of quarantine **AND**
 - remain symptom free **AND**
 - wear a face covering around others for 10 days from the date of close contact, especially indoors.
 - For employees who have recovered from a case of COVID-19 in the past 90 days, an antigen test is preferred.
 - If they choose not to test, they must quarantine at home for the remainder of the 10-day quarantine period.
 - If they develop symptoms, they must be excluded from work pending test results.
- **Employees who have had close contact and are unvaccinated**

- **Must quarantine at home** for at least 5 days from the date of close contact.
 - May be released from quarantine as early as Day 6 **IF** they:
 - have a negative test on Day 5 or later of quarantine **AND**
 - remain symptom-free **AND**
 - wear a face covering around others for 10 days from the date of close contact, especially indoors.
 - For employees who have recovered from a case of COVID-19 in the past 90 days, an antigen test is preferred.
 - If they choose not to test, they must remain in quarantine at home for the entire 10-day quarantine period.
 - If they develop symptoms, they must be excluded from work pending test results.
- **Employees who are unvaccinated and have recovered from a case of COVID-19 in past 90 days who have had close contact**
 - If asymptomatic, they are **not required to quarantine at home**, however they must:
 - wear a face covering **AND**
 - maintain 6 feet of distance for 14 days following the close contact.
 - If they are unable to physically distance, they must quarantine at home for the 10-day quarantine period.
 - They are **not required to test for 90 days** from the date of illness onset or positive test (if asymptomatic)

RETURNING TO SCHOOL AND WORK: SYMPTOMATIC STUDENTS and EMPLOYEES

Before returning to school or work, symptomatic students and employees:

- Must remain out of school or work for 10 days **unless**:
- they test negative and have improving symptoms,
- **OR** have an alternative diagnosis from a doctor,
- **OR** have a doctor provide documentation of a chronic condition.

***close contact** is defined within 6 feet from someone with a confirmed case of COVID-19 for 15 minutes or more within a 24-hours period

**CDPH has confirmed fully vaccinated includes a booster vaccine only for those 18 and over. Per the CDC, vaccinations are considered effective 14 days after the second dose (or first dose if J&J).

Communication Plan

The Executive Director (in collaboration with site Health Support Staff) is the COVID-19 liaison to act as the communication point for all COVID-19 concerns. The COVID-19 Liaison's responsibilities include:

- Managing and supporting contact tracing send letter/email to all in stable group
- Notifying local health officials, staff, and all families of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws.
- Creating and maintaining a database of exposed students and staff
- Communicating with the Public Health Department
- Instructing sick staff members and students not to return until they have met SBCPH

criteria to discontinue home isolation.

*** This plan is subject to change per updates in the guidance from SBPH and CDPH.**