

# *Adelante Charter School*

*1102 Yanonali Street, Santa Barbara, CA 93103, Phone (805) 966-7392, Fax (805) 966-7243*

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Minutes for Board of Directors Meeting, June 8, 2015

BOD Present:

Jonathan Lang

Jack Rivas

Sheila Cullen

Mayra Ramos

Dan LaBerge

Dominic Paszkeicz

Brianna Aguilar

Amanda Lopez-Solis

Ed Heron

Nancy Dow

Juanita Hernandez

Minutes taken by Sheila Cullen

1. Call to order: 5:34pm.
2. Mission statement read by Jonathan Lang
3. Consent Agenda: Minutes from May 14, 2015 approved with changes.
4. Review agenda: 8d moved to 8a.
5. Public comment: none.
6. Reports and Updates
  - a. PTSO: No update.
  - b. Curriculum Council: (Holly Gil).
    - i. Working on calendar for professional learning for next year, and how to spread expertise throughout the staff. Teachers are refining what they've learned.
    - ii. Wharton Foundation Grant for math: implementation next year continues to focus on math coaches supporting teachers in geometry and using lesson study model.
    - iii. Science night will be in the fall.
  - c. Teachers' Council: (Elizabeth Silva).
    - i. Highlights of activities of each grade reviewed.
    - ii. Many classrooms have been doing a lot of work in writing and improvements are visible.
    - iii. Paula Sevilla's class visited Wishtoyo and it was excellent.
  - d. Board Leadership Conference Report (Brianna Aguilar).
    - i. Meetings have been very informative and timely for development of new strategic plan.
    - ii. Ways to make board meetings more interactive and efficient: have materials earlier so we can come prepared with questions; meetings should never take more than 90 minutes.
    - iii. Orientation and training for new board members.
    - iv. Analysis of current board to find gaps/ use of matrix.

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- v. Committee membership: how to achieve more effective membership and use of committees.
- vi. Board member roles in development: ambassador, advocate, and/or asker.
- vii. Board Giving. Presenter suggested all board members should also give. Annual donation when we renew our terms, amount flexible, is suggested. Often biggest donors are low-income. Stress that it may be anonymous. Jonathan Lang expressed concern that this board not be perceived as something people buy into, something exclusive. Applications for grants usually include a question about what percentage of board members donate.
- viii. Strategic Plan: looks like we did a great job!
- e. Budget Committee Report
  - i. Portables: Budget Committee recommends we go forward and purchase portables. We have \$100K additional following most recent projections for 14/15. All of our concerns have been addressed regarding cash flow or too small reserve.
- 7. Principal's Report (Juanita Hernandez). See attached report. Highlights:
  - a. Enrollment projection for 2015-16 = 271.
  - b. Adelante received Ocean Guardian School Grant for 15-16, approx. \$4K.
  - c. Rotary Club donated 3 boxes of books to Adelante.
  - d. LCAP is due July 1.
- 8. Action Items
  - a. Approve Budget for 2015-2016. (see attachment)
    - i. Nancy Dow: LCFE Gap funding was increased; ADA was also higher; state one-time funding. These things all affected our projections favorably.
    - ii. Including expenditure on portables, we should now either break even or end up a little ahead.
    - iii. MOU has been carefully analyzed by district staff, Nancy Dow, Jonathan Lang and Juanita Hernandez; admin. fees to district have been increased by \$20K.
    - iv. Motion made to approve adoption of budget for 2015-2016 by Jack Rivas, seconded by Dominic Paszkeicz, approved unanimously 8-0.
  - b. Review and Approve Adelante Community Outreach and Fundraising Materials
    - i. Dave Fortson of Loa Tree prepared: "Who We Are and Where We Are Going". This is focused and well organized PR material for presentation to potential donors.
    - ii. Dave Fortson will provide us with list of potential granting organizations.
    - iii. Motion made to approve these materials made by Amanda Lopez-Solis, second by Jack Rivas, approved unanimously 8-0.
  - c. Review/Approve the Updated Prop 39 Energy Plan with NORESKO.

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- i. If there is any discount in our energy costs, we would receive discounts proportionate to our consumption and cost. Net = it shouldn't cost us anything if we get the energy savings.
    - ii. Motion made to approve NORESKO Energy Plan made by Mayra Ramos, seconded by Brianna Aguilar, approved unanimously 8-0.
  - d. EPA Resolution: Approval of Spending Plan
    - i. EPA funding is specific to classroom instruction and not intended for administration costs. Plan posted on our website by June 30<sup>th</sup>.
    - ii. Motion made for approval by Jack Rivas, seconded by Dan La Berge, passed unanimously 8-0.
  - e. Re-election of board member.
    - i. Sheila Cullen's term expires July 2015.
    - ii. Motion made by Jack Rivas to re-elect Sheila Cullen to Board, seconded by Mayra Ramos, unanimously approved 8-0.
  - f. Officer elections
    - i. Dominic Paszkeicz volunteered as POB. Approved 8-0.
    - ii. Jack Rivas nominated Brianna Aguilar as VP. Approved 8-0.
    - iii. Jack Rivas volunteered as Treasurer. Approved 8-0.
    - iv. Sheila Cullen volunteered as Secretary: Approved 8-0.
    - v. Amanda Lopez-Solis volunteered as Parliamentarian: Approved 8-0.
    - vi. Board discussed terms of new board members.
    - vii. Holly Gil cautioned about having too many parents vs. community members on the board because they may make decisions with their own child in mind versus the good of the entire school.
  - g. Approve expenditure on portables.
    - i. \$30K up front for architectural costs. If there is an unsurmountable problem during that time, or we incur unforeseen expenses, we lose that money.
    - ii. New estimate is at least \$230K.
    - iii. Question about when we have to start paying rent on those buildings to district; worst case scenario is we'd have to increase budget by \$10K.
    - iv. Jack Rivas moved to approve expenditure for portables, Jonathan Lang seconded; approved unanimously 8-0.
  - h. Approve update to Principal Employment Agreement (see attachment)
    - i. Allowing continued accumulation is incentive for employee to stay longer.
    - ii. Carrying over hours from previous positions also recommended.
    - iii. Jonathan Lang made motion to remove cap of 5 years and eliminate carry-over of personal growth days. Amanda Lopez seconded. Unanimously approved 8-0.
  - i. Approve contract with SBDI.
    - i. Recommendation to eliminate #12. Motion to approve w/o item #12 made by Amanda Lopez-Solis, seconded by Brianna Aguilar, approved unanimously 8-0.

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- j. MOU with iCAN: Jonathan suggested that we pull this because there is a pending question. We need their space for music. Must be added to MOU.
  - k. Approve MOU/FUA with district. Tabled until next meeting.
    - i. There are two items we still need to clarify.
      - 1. LCAP should be done differently than district's. Page 3, section K of MOU.
      - 2. FUA: propose strike double pro-rata share for out-of-district students. Let it depend on whether district is Basic Aid or not.
9. Board Business
- a. Review LCAP – tabled until next meeting.
  - b. Summer retreat
    - i. Jonathan Lang will send out doodle again.
  - c. Next meeting date/agenda items.
    - i. Special meeting required June 25<sup>th</sup> @5:30 for LCAP/iCAN MOU.
    - ii. Regular meeting: August 3<sup>rd</sup> @5:30.
    - iii. Board Leadership Conference Update
    - iv. Send thank-you to Dave Fortson for his work on our fundraising materials.
    - v. Review By-laws, potential revision regarding maximum term and composition of board (parents vs. non-parents)
10. Meeting adjourned. 7:51pm.

Minutes approved: \_\_\_\_\_ 06-25-  
2015 \_\_\_\_\_